



# Scholarship Policy & Application Period

Fire Fighters of Spokane County Fire District 9  
Local 2916 Benevolent Fund

## Scholarship Policy Eligibility

The International Association of Fire Fighters (IAFF) Local 2916 Benevolent is pleased to offer a scholarship program to local students.

The applicant must meet the following requirements to be considered:

- Must be a student or graduate from Mead High School, Mt. Spokane High School, or Lakeside High School.\*
- A student is still eligible if they do not attend one of the above-mentioned schools, but they are a dependent of a current or retired member of IAFF Locals within Spokane County or Stevens County areas.\*\*
- Scholarships must be used for university/college/trade or other approved post high school educational expenses (e.g. tuition, books etc.).
- Applicants must be at least 16 years of age and no more the 23 years of age and must be attending or planning to attend a post high school program as outlined in the second bullet.
- Applicants **MUST** be entering into their **INITIAL** post-high school educational experience.
- Applicants must personally complete the application packet in its entirety and follow ALL instructions to be considered for an award.
- A conviction of a crime does not disqualify applicants from receiving an award, but lying on the application will.
- Class ranking and GPA are a small part in this process.
  - Most important is an exhibition of desire to experience a post high school education; AND
  - **ABILITY TO FOLLOW INSTRUCTIONS – READ ALL PAGES CAREFULLY**
- **ALL INTERESTED SHOULD APPLY.**

**Scholarships will be awarded to the top scoring applicants in order of their ranking after the scores have been tallied regardless of school or IAFF affiliation.**

**\* Mead, Mt. Spokane or Lakeside High School Student or Graduate:**

Enclose **a letter from your respective high school administrator on an official letter head** confirming your student affiliation status. **A copy of your student ID does not fulfill this requirement.**

**\*\* ONLY IF the student is *not affiliated* with one of these three schools then affiliation to Spokane or Stevens County Area IAFF Locals will be considered:**

Enclose **a letter from a principal officer (President, VP, or ST) of your parent or guardian's affiliate local** confirming your parent or guardian is a member in good standing, or was at the time of his/her retirement.

**A 'Certificate of Membership' from the WSCFF website does not fulfill this requirement.**

## Application Period Instructions

September 1<sup>st</sup> to April 30<sup>th</sup>

- ☐ Application packet must be *postmarked* or personally delivered, unfolded in a manila envelope (no larger than 12 x 13) by end of day, April 30<sup>th</sup>.
- ☐ Applications postmarked after April 30<sup>th</sup> *will not be considered*.
- ☐ Applicants who fail to follow instructions or submit incomplete application packets will not be considered.
  - ❖ We understand some applicants may not have *proof of acceptance* at the time of this application. If this applies to you, please submit the Acceptance Form and write "PENDING" on the form.
  - ❖ Attach a list of the schools to which you have applied. **When enrolled, resubmit a completed Acceptance Form with proof of acceptance by deadline indicated on the form.**
  - ❖ **NOTE: A 'congratulations' email from the institution will not be accepted.**
- ☐ It is the responsibility of the applicant to ensure the application packet is complete with **ALL** the attachments and is delivered to Local 2916's office or postmarked by the deadline.

**ATTENTION TO DETAIL MATTERS - READ AND FOLLOW ALL INSTRUCTIONS CAREFULLY!!!**

**Please send completed application and attachments to:**

Local 2916 Benevolent Fund  
Attn: Christian LiVecchi  
6325 N Monroe St  
PO Box 18336  
Spokane, WA 99208-9998

Please email [scholarship@iaff2916.org](mailto:scholarship@iaff2916.org) if you need additional information on the Local 2916 Benevolent Fund Scholarship Program.

Informational Only Do Not Return with Packet



# Scholarship Application

Fire Fighters of Spokane County Fire District 9  
Local 2916 Benevolent Fund

## COVER-PAGE

### GENERAL INFORMATION

***Please read the Scholarship Policy prior to completing this application.***

*Use black or blue pen to fill out the application*

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_ Phone: \_\_\_\_\_

Email: \_\_\_\_\_

EST. 2014

1. **Academic History:**

- a) High School(s): \_\_\_\_\_
- b) Cumulative Grade Point Average \_\_\_\_\_
- c) Please enclose an official transcript (a copy is acceptable). If senior year grades are not on the transcript, attach a copy of your most recent class schedule and grades; i.e. 1<sup>st</sup> Semester/Quarter Senior Year Report Card.
- d) In order to assist in the scoring process you are encouraged to identify honor or advanced placement classes.

2. **Future Plans:**

Where do you plan to attend school next year? \_\_\_\_\_

What are you planning to study? \_\_\_\_\_

3. **IF you are no longer a high school student then include two (2) letters of recommendation in lieu of high school affiliation letter:**

Attach **two (2)** letters of referral from no more than two of the following three sources:  
*Each letter is to consider character, ability and citizenship.*

- a) School (guidance counselor, faculty or staff member)
- b) Organizational Leader (employer, youth group coordinator, volunteer leader etc.)
- c) Personal (family friend or other acquaintance)

4. **Essay:**

In an essay, please discuss:

**“Compare and Contrast: Compare the labor conditions (may include labor laws) in a unionized company versus a non-unionized company.”**

Essays must be titled, two full pages, typed size 12 Times New Roman font, double spaced with one-inch margins. Include your name in the top right corner.

Essays will be graded on content, organization, originality, word choice, grammar, spelling, punctuation and following instructions.

## ENCLOSURES CHECKLIST

Return ALL enclosures in the required envelope previously listed, in the following order, unfolded and without staples.

**Note: DO NOT include additional documents that are not listed or applicable.**

- ☐ Completed and signed application  
(Includes: Cover Page, Academic History, Enclosure Checklist, Terms of Application, Activities Worksheet(s), Acceptance Form\* (Pages 1-6))
- ☐ \*ACCEPTANCE FORM – If no proof of acceptance from the prospective institution has been received at the time of this application, then return the Acceptance Form as outlined in the third bullet in the **Application Period instructions**.
- ☐ Official transcripts (copies are acceptable) from all high schools attended (if applicable, include senior year schedule and grades)
- ☐ Letter *from your respective high school administrator on an official letter head* confirming your student affiliation status (if you have already graduated a copy of Diploma or GED if an *early out* option is exercised will be acceptable)
- ☐ **OR** if you are no longer an active high school student then include at least, but no more than, two (2) letters of recommendation from a non-family member in lieu of high school affiliation letter as previously listed
- ☐ **OR** if you are/were not a student from one of the three listed high schools **THEN** include a letter *from a principal officer of your parent(s) or guardian(s) affiliate IAFF local* confirming that your parent or guardian is a member in good standing, or was at the time of his/her retirement in a Spokane County or Stevens County Area IAFF Local as applicable.
- ☐ Essay

### **Terms of Application:**

Applicants who submit this form and meet the appropriate requirements agree to the following:

- a) If awarded, I will be notified in writing by June 30<sup>th</sup> and agree my name may be used in any announcement of such award.
- b) The award will be established solely on the application and its attachments submitted and no preference will be given based on the school attended or IAFF affiliation. The Scholarship Committee's decision is final.
- c) All applications and writing samples become the property of the Fire Fighters of Spokane County Fire Districts 9 Local 2916 Benevolent Association.
- d) I have completed the application myself and verified to the best of my abilities the information contained in this application is accurate and correct. My parent or guardian has signed this application verifying the accuracy of the information contained herein.
- e) I agree with the terms and conditions of the Fire Fighters of Spokane County Fire Districts 9 Local 2916 Benevolent Association Scholarship Program as defined by the policy and the application. I authorize the Local 2916 Benevolent Association to verify all aspects of this application with my high school or the employer of my parent or guardian.

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Signature of Student

Date

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Signature of Parent or Guardian

Date

**Incomplete application packets or if instructions have not been followed the application will not be considered and removed from the evaluation process.**

**ATTENTION TO DETAIL MATTERS - READ AND FOLLOW ALL INSTRUCTIONS CAREFULLY!!!**

EST. 2014

Community Service, Sports, Clubs and Activities Worksheet\*\*



\*\*Attach extra sheets if necessary

Organization or Activity	Description/Responsibility	Year(s) Participated				Hours Per Year
		9	10	11	12	



# Acceptance Form

Fire Fighters of Spokane County Fire Districts 9  
Local 2916 Benevolent Fund

## Personal Information:

Name & Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

## University/College/Trade School Information:

School you'll be attending: \_\_\_\_\_

Student ID: \_\_\_\_\_

## Financial Aid/Scholarship Office Information:

Address: \_\_\_\_\_  
\_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ School Website: \_\_\_\_\_

This form must be completed and returned to the IAFF Local 2916 office  
**with proof of enrollment\*** by July 15<sup>th</sup>

Scholarship checks will be mailed directly to the schools by August 15<sup>th</sup>

**Return this form via mail to:**      **OR**      **Email form to: [scholarship@iaff2916.org](mailto:scholarship@iaff2916.org)**

Local 2916 Benevolent Fund Scholarship Program

Attn: Christian LiVecchi

6325 N Monroe St, PO Box 18336

Spokane, WA 99208-9998

**Contact Christian LiVecchi for more information:**

via email: [scholarship@iaff2916.org](mailto:scholarship@iaff2916.org)

Because checks will be sent directly to the applicant's school *proof of enrollment* is documentation sent to you **from the school confirming** you have **committed, enrolled or registered** and **DOES NOT include the letter of admission to the school.**



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# Essay Rubric

**Directions:** In an essay, please discuss: **“Compare and Contrast: Compare the labor conditions (may include labor laws) in a unionized company versus a non-unionized company.”**

Essays must be titled (name included), two full pages, size 12 Times New Roman font, double spaced with one-inch margins.

Essays will be graded on content, organization, originality, word choice, grammar, spelling, punctuation and following instructions.

Traits	4	3	2	1
<b>Focus &amp; Details</b>	There is one clear, well-focused topic. Main ideas are clear and well supported by detailed and accurate information.	There is one clear, well-focused topic. Main ideas are clear but are not well supported by detailed information.	There is one topic. Main ideas are somewhat clear.	The topic and main ideas are not clear.
<b>Organization</b>	The introduction is inviting, states the main topic, and provides an overview of the paper. Information is relevant and presented in a logical order. The conclusion is strong.	The introduction states the main topic and provides an overview of the paper. A conclusion is included but weak or uninteresting.	The introduction states the main topic. The conclusion does not restate or support the topic.	There is no clear introduction, structure, or conclusion.
<b>Voice</b>	The author’s purpose of writing is very clear, and there is strong evidence of attention to audience. The author’s extensive knowledge and/or experience with the topic is/are evident.	The author’s purpose of writing is somewhat clear, and there is some evidence of attention to audience. The author’s knowledge and/or experience with the topic is/are evident.	The author’s purpose of writing is somewhat clear but there is no evidence of attention to audience. The author’s knowledge and/or experience with the topic is/are limited.	The author’s purpose of writing is unclear.
<b>Word Choice</b>	The author uses vivid words and phrases. The choice and placement of words seems accurate, natural, and not forced.	The author uses vivid words and phrases. The choice and placement of words is inaccurate at times and/or seems overdone.	The author uses words that communicate clearly, but the writing lacks variety.	The writer uses a limited vocabulary. Jargon or clichés may be present and detract from the meaning.
<b>Sentence Structure, Grammar, Mechanics, &amp; Spelling</b>	All sentences are well constructed and have varied structure and length. The author makes no errors in grammar, mechanics, and/or spelling. <b>(0-3 Errors)</b>	<b>(3-5 Errors)</b>	<b>(6-8 Errors)</b>	<b>(8+ Errors)</b>
<b>Essay Title</b>	Has a clear title and is appropriately placed at the top of the page separate from the body of the essay. <i>Title does support the essay subject.</i>	Has a clear title but is not appropriately placed at the top of the page separate from the body of the essay. <i>Title does support the essay subject.</i>	Has a clear title and is appropriately placed at the top of the page separate from the body of the essay. <i>Title does NOT support the essay subject.</i>	Has no clear title.
<b>Resource Citations</b>	Source citations are used correctly and consistently.	Source citations are used correctly but lack a consistent format.	Source citations are not used correctly.	No source citations are used.

<b>Reviewer's Comments</b>	
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